



Job Description

Title: CNC Swiss Machinist

Reporting to: Production Supervisor

FLSA status: Non-Exempt

Rev Date: February 16, 2017

Purpose:

To operate, set-up and edit programs on CNC Swiss Machines to support medical device manufacturing.

Essential Duties and Responsibilities:

- Proficient with one or more of the following machines: Citizen Swiss A-20, L-20, M32, M32Y
- Operate and set-up on the machines within the department
- In addition to running machines, the Machinist will periodically inspect parts completed by operators during the production process to monitor for consistent dimensional and visual quality.
- Responsible for continuously monitoring equipment and tooling. In the event of a breakdown or other event that would disrupt the process, the Department Lead will be notified to resolve the problem.
- Follow the instructions on the Process sheet, Drawings and/or Programs.
- Assist others to trouble shoot their work
- Interface/communicate with Quality, Engineering and other team members as needed.
- Maintains the work area and equipment in a clean and orderly condition and follows prescribed safety regulations.
- Responsible for assuring that assigned activities are performed in accordance with Seabrook Quality System procedures.
- Review programs to eliminate errors, and retest programs to check that problems have been solved.
- Observe machines on trial runs or conduct computer simulations to ensure that programs and machinery will function properly and produce items that meet specifications
- Measure dimensions of finished work pieces to ensure conformance to specifications, using precision measuring instruments, templates, and fixtures
- Adjust machine feed and speed, change cutting tools, or adjust machine controls when automatic programming is faulty or if machines malfunction
- Comply with ECO Process to modify cutting programs to account for problems encountered during operation
- Maintain high level of quality of job throughout the manufacturing process



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Education and Experience:

- High school diploma or GED required
- Minimum of 5 years related experience

Job Knowledge, Skills and Abilities:

- Ability to set up and prove out new work, edit programs, and build fixtures
- Ability to coach, train and communicate with department personnel
- Ability to read and interpret blue prints
- Ability to change tools and offsets
- Strong Mechanical and trouble shooting ability
- Strong interpersonal skills including, but not limited to, contributing to a team oriented environment, balancing team and individual responsibilities, and keeping emotions under control. Focus on solving conflict, not blaming.

Physical Demands:

- Light to moderate physical exertion required
- Lifting/carrying Maximum lbs: 50
- Frequent lbs: 1-10
- Regularly required to stand, reach and move about the facility

THE ABOVE STATEMENTS ARE INTENDED TO DESCRIBE THE GENERAL NATURE AND LEVEL OF THE WORK BEING PERFORMED BY PEOPLE ASSIGNED TO THIS JOB. THIS IS NOT AN EXHAUSTIVE LIST OF ALL DUTIES AND RESPONSIBILITIES ASSOCIATED WITH THIS POSITION.

Job Description Approvals:

Charles Trudel
Department Manager Signature

4/12/2017
Date

[Signature]
Human Resources Manager Signature

4/12/2017
Date